

GAVILAN COLLEGE CURRICULUM MEETING

Monday, February 23, 2004

3:10 p.m., PH 101

MINUTES

Present: M. Abad, K. Bedell, C. Brown, S. Dodd, B. Donovan, M. Dwyer, J. Ferro, M. Johnson, B. Lawn, R. Lee, F. Lozano, C. Marquez, J. Olivas, G. Richards, M. Segal, M. Turetzky, D. VanTassel,

Guests: Kathleen Campbell, Jane Edberg, Mary McKenna, Kimberly Smith

I. Call to Order

Chair Marlene Dwyer called the meeting to order at 3:10 p.m.

II. Welcome

M. Dwyer welcomed everyone to the meeting.

III. Agenda Adjustments

The agenda item under V. D. "Articulation information" was deleted. A new item was added: "On-Line Classes" is now item D.

The modified agenda was approved. MSC (G. Richards, M. Turetzky)

IV. Approval of Minutes of February 9, 2004. MSC (G. Richards, M. Turetzky)

V. Information and Discussion Items

A. Request for assistance with Minutes – M. Dwyer

A sign up sheet was passed around.

B. Revisions to Curriculum Forms – B. Donovan

It was discussed and agreed that form C and the Course Outline form will be merged to be one outline form.

C. Cancellation of March 8th Meeting – M. Dwyer

The next meeting will be March 22. The deadline for curriculum is March 10.

D. Online Classes – M. Johnson

If a course has already been approved, a form D can be submitted in order for an on-line class to be listed in the Fall Semester 2004.

VI. Old Business:

The following items were approved: MSC (G. Richards, M. Turetzky)

1. ART 2A Design
2. ART 2B Form and Color
3. ART 8A Beginning Black and White Photography

4. ART 25A/CD 25A Art Methods
5. ART 25B/CD 25B Art Methods
6. ART 48A/DM 48A Computer Art I
7. ART 48B/DM 48B Computer Art II

8. BOT 112 Business Computations with Machines  
MSC (B. Lawn, G. Richards)

Items 9 – 32 Approved pending corrections including correcting week 18 to reflect a 2 hour final. Art Junker will work with B. Donovan on these.  
MSC (G. Richards, M. Turetzky)

9. MUS 1A Music History and Literature
10. MUS 3A Harmony - Theory - Musicianship
11. MUS 3B Beginning Voice
12. MUS 3C Intermediate Harmony - Theory
13. MUS 3D Harmony - Theory
14. MUS 4A Beginning Piano
15. MUS 4B Beginning Piano
16. MUS 5A Intermediate Piano
17. MUS 5B Intermediate Piano
18. MUS 5C Advanced Piano
19. MUS 5D Advanced Piano
20. MUS 8A Beginning Voice
21. MUS 8B Beginning Voice
22. MUS 8C Intermediate Voice
23. MUS 8D Intermediate Voice
24. MUS 9A Guitar
25. MUS 9B Guitar
26. MUS 12 Vocal Ensemble
27. MUS 14A Instrumental Ensemble
28. MUS 14B Instrumental Ensemble
29. MUS 14C Instrumental Ensemble
30. MUS 14D Instrumental Ensemble
31. MUS 21 Electronic Music/Sound Design
32. MUS 26 Symphony Orchestra

## VII. New Business

### A. New Course Proposal - Second Reading

The following courses were approved:

1. CSIS 61 Introduction to Geographic Information Systems  
There was some discussion of ILO 3, information competency. Russell Lee asked that the item be placed on the agenda for discussion at a future meeting.  
MSC (B. Lawn, C. Brown)

2. ESL 562 Advanced ESL Reading/Vocabulary II  
MSC (S. Dodd, G. Richards)

B. Modification of Existing Courses (Form C)

The following courses were approved:

1. AH/LIB 140 Information Competency for Health Professionals  
The motion to approve included the later submission of Form D.  
MSC (G. Richards, K. Bedell)
2. ASTR 1 Introduction to General Astronomy  
MSC (S. Dodd, F. Lozano)

The following Biology courses were approved: MSC (K. Bedell, S. Dodd)

3. BIO 1 General Biology
4. BIO 4 Introductory Zoology
5. BIO 8 General Microbiology
6. BIO 9 Human Physiology
7. BIO 10 Principles of Biology
8. BIO 15 Survey of Human Anatomy and Physiology
9. CSIS 175A Networking Essentials MSC (M. Turetzky, G. Richards)
10. ECOL 1 Conservation of Natural Resources  
A correction will be made to week 1 to reflect 1 lecture and 3 lab hours.  
MSC (J. Ferro, C. Brown)

The following English classes were approved pending corrections:

MSC (M. Abad, J. Ferro)

11. ENGL 2E Introduction to Women Writers
12. ENGL 12A/12B Tutoring Writers: Training, Theory & Practice A, B, C, D.  
ENGL 12C/12D
13. ENGL 260 Preparation for College Reading  
Since the advisory/prerequisite form does not list validation for a prerequisite,  
the course was approved with the existent advisory, not with a prerequisite.
14. ENGL 420 Reading Improvement  
Since the advisory/prerequisite form does not list validation for a prerequisite,  
the course was approved with the existent advisory, not with a prerequisite.  
"Appreciate the aesthetic quality of literature" will be changed in the ILOs.  
G. Richards will make corrections.
15. ENGL 438 Basic Literacy

- 16. ENGL 439 Basic Grammar and Reading
- 17. ENGL 440 Basic Writing

18. HUM 3 Introduction to the Cinema MSC (M. Turetzky, F. Lozano)

19. ENGR 1 Engineering Graphics MSC (G. Richards, F. Lozano)

The following ESL classes were approved: MSC (R.. Lee, K. Bedell)

- 20. ESL 521 Beginning Listening/Speaking
- 21. ESL 531 Intermediate Listening/Speaking I
- 22. ESL 532 Intermediate ESL Reading/Vocabulary I
- 23. ESL 541 Intermediate Listening/Speaking II
- 24. ESL 542 Intermediate ESL Reading/Vocabulary I
- 25. ESL 552 Advanced ESL Reading/Vocabulary I

In ESL 532, weekly content will be amended for the last student performance objective listed. B. Lawn will work with B. Donovan on this.

The following courses were approved: MSC (M. Turetzky, G. Richards)

- 26. GEOG 1 Physical Geography
- 27. GEOL 1 Introduction to Geology

28. GUID 200 Planning College Success

This course was approved pending revisions. C. Marquez will work on these and submit them to B. Donovan.

MSC (S. Dodd, M. Abad)

The following courses were approved: MSC (M. Abad, G. Richards)

- 29. JOUR 16A Writing for Media
- 30. JOUR 18A Working on the Newspaper
- 31. JOUR 18B Working on the Newspaper
- 32. JOUR 18C Working on the Newspaper
- 33. JOUR 18D Working on the Newspaper

The following courses were approved: MSC (M. Turetzky, C. Brown)

- 34. MATH 7 Finite Mathematics
- 35. PHYS 1 Introduction to Physics

36. POLS/PSYC 27 Contemporary Leadership MSC (J. Ferro, C. Marquez)

The following courses were approved: MSC (G. Richards, M. Turetzky)

37. THEA 17A Television and Video Workshop

38. THEA 17B Television and Video Workshop

C. Distance Learning Course Outline (Form D)

1. AH/LIB 140 Information Competency for Health Professionals

J. Ferro reported that existing courses are being checked through .....

MSC (G. Richards, K. Bedell)

VIII. Adjournment at 5:17pm

MSC (G. Richards, B. Lawn)

Next Meeting: Monday, March 22, 2004

Deadline for Curriculum: Wednesday, March 10, 2004

Distribution: M. Abad, S. Au-Yeung, K. Bedell, C. Brown, S. Carr, B. Donovan, M. Dwyer, J. Ferro, L. Franklin, M. Johnson, P. Latzke, B. Lawn, R. Lee, E. Luna, F. Lopez, F. Lozano, M. Machado, C. Marquez, J. Olivias, J. Parker, G. Richards, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, E. Venable, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, C. Starr